



*Winters College: Club Affiliation Application Form*  
*2017/2018*

*Please ensure all documents are completed accurately:*

- 1. Student Club Profile*
- 2. Past Initiatives*
- 3. Information on Executives*
- 4. List of Members*
- 5. Online Information*
- 6. Cover Letter (stapled to back of the application)*
- 7. Club Constitution*



# 1. Student Club Profile:

## Club Profile:

Club Name: \_\_\_\_\_  
Primary Contact: \_\_\_\_\_  
Position of Primary Contact: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Year of Establishment: \_\_\_\_\_

Current office location  
(if applicable): \_\_\_\_\_

## Description of Club:

*Briefly describe in this section your club/organization's mission statement, as well as any additional information that you feel will be relevant to the decision-making committee.*

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## Space Details:

**Room Option:** Does your club currently have club space? If yes, where?

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## **2. Past Initiatives:**

In the space below, please provide a list of the events & initiatives your club has organized or been a part of in the past two years. Please also provide where your events are usually held (ie on campus, off campus, Winters, specific locations) Point form is preferred.

### 3. Information on Executives

Please provide a list of all the executive members of your club.

Position:	Full Name:	Contact info (Email or Phone):

### 4. List of Members:

All York University clubs under s.3 (a) of the Club registration policy (SC&LD) must have a minimum of **15 or more registered** York students in the club. Please attach a list of all members of your club to this form.

### 5. Online Information:

Please provide any online service(s) that you use to promote your club:

1. Official website:      Yes/ No  
URL: \_\_\_\_\_

2. Facebook:              Yes/ No  
URL: \_\_\_\_\_

3. Twitter:                 Yes/ No  
URL: \_\_\_\_\_

4. Youtube:                Yes/ No  
URL: \_\_\_\_\_

5. Other\*                  Yes/ No

\*If yes, which one(s): \_\_\_\_\_

URL: \_\_\_\_\_

URL: \_\_\_\_\_

URL: \_\_\_\_\_

## 6. Cover Letter:

Please staple at the back of this application, a 500 word (maximum) cover letter explaining why your club would like to be affiliated with Winters College and what you expect from being a Winters affiliated club. Please also include a few lines on how your club will enhance/enrich student life at Winters College.

*Please submit this form to Emily Fiorini and WCC Vice President of Public Relations via email ([efiorini@yorku.ca](mailto:efiorini@yorku.ca) and [vprelations@winterscouncil.com](mailto:vprelations@winterscouncil.com))*

### **Before submitting, please read the expectations that come with being an affiliated club outlined below**

1. You are expected to keep regular office hours
2. You are expected to have an active presence in Winters College
  - a. Hosting events, attending events, etc.
3. You are expected to have a standard sized poster containing important information
  - a. Size 11x17
  - b. Club name, logo, office hours, meeting time and place, short synopsis of what your club does, and contact information
4. At the end of each semester, a short paragraph on what your club has achieved in the semester as well as goals for the future
5. A minimum of one exec member must meet with the Vice President of Public Relations at least once per semester
6. At least one club exec member must attend one or more college council meetings per semester